

CIRCA at Clarendon - Event Catalog

Why CIRCA at Clarendon?

We understand that trusting a restaurant when you're planning a large event can be a leap of faith. Our goal is to exceed all expectations for you and your guests by making it easy to plan and execute. Having been in the Metro DC and Northern Virginia markets for over a decade, we have built our trust organically and provided consistent quality you can count on with a value proposition that is unmatched by our competitors. We look forward to hosting your next event and making sure you and your guests come away smiling and eager to return!

The Location

CIRCA at Clarendon is conveniently located on the corner of Clarendon Blvd and Garfield St in the heart of Clarendon. We are one block off of the Clarendon metro station entrance.

The Space

CIRCA at Clarendon is a beautiful, lively corner space with many excellent options for large party and happy hour events. Pick the spot that works best for your function:

- Off of our main dining room, is our stunning semi-private '**Wine Room**' with the capacity to hold up to 16 guests for a seated lunch/dinner. This room also offers a television with A/V capability at the head of the table. At the far side of our bar area, and against a floor to ceiling window, sits a cozy **Bar Banquette**, which seats up to 22 guests comfortably. This area captures the energy of the bar, but provides enough intimacy to enjoy your guests company. The **main dining area would be available for buyouts** and seated events up to 50 guests to allow comfortable seating. CIRCA at Clarendon is well equipped with a variety of set banquet style menus in all price points as well as the capability to build buffets and cater outside events. If you're looking for the newest hot spot to bring your next event you'll find CIRCA checks all the boxes to exceed expectations!
- Our bar provides excellent flexibility and options for happy hour and cocktail events. **Partial Bar options** can accommodate groups anywhere from 10-50 guests, and offer a variety of pre-ordered food options. A **Full Bar buyout** provides space to accommodate up to 100 guests.
- CIRCA at Clarendon is well equipped with a variety of set banquet style menus in all price points as well as the capability to build buffets and/or shared platter menus. If you're looking for the newest hot spot to bring your next event you'll find CIRCA checks all the boxes to exceed expectations!

The Food and Beverage

At its heart, CIRCA is an American Bistro. Our menu is indicative of our commitment to the classics as well as new fare that speaks to our locations specific flavors and desires.

We offer a variety of pre-selected menus at different price points for lunch, brunch and dinner. Each menu is crafted to include a fantastic variety of dishes at a price point within your budget. Also available

are a variety of wines to choose from and pre-select for your party to keep the good times rolling from the moment you walk in the door.

Not interested in a sit down dinner? No problem, we also offer delicious appetizer platters for sharing and passable hors d'oeuvres for cocktail parties and happy hour type events.

Every dish, every cocktail and every guest that comes to CIRCA deserve nothing but the best in quality and we are always focused on delivering that experience to our guests.

Simple Booking

Your time is valuable, so we've gone to great lengths to take the guesswork out of booking your next event. Our goal is to streamline the process in to four simple and upfront steps. Once you're booked we're ready to go!

STEP 1 – What type of party and when? (Date/Time)

- Standing cocktail or happy hour event
- Sit down dinner
- Sit down lunch/brunch

STEP 2 – Pick a spot based on party type and size

- Semi-Private Room (up to 16 seated)
- Bar Banquet (up to 22 seated)
- Partial Bar (up to 50 standing)
- Full Bar (up to 100 standing)
- Full Restaurant Buyout

STEP 3 – Pre-select Menu based on budget and preference

- Pre-set Dinner/Lunch Menus
- Pre-set Platters
- Pre-set Passables
- Pre-Selected Wines
- Special Requests

STEP 4 – Close Contract Details

- Time/Menu/Location/Price/Minimum Spend
- Custom elements agreed upon
- CC Authorization/Deposit
- Itemized details for the guest

FAQ's

What is your Large Party "Minimum Spend" Policy?

Given the fluid nature of the restaurant business we try to keep accurate and flexible minimums. Our minimums will reflect anticipated business on the day or night of your event and the space that you are choosing to utilize. Therefore, if you're looking for main dining area on a Saturday during peak hours your minimum would be very high. On the other hand if your party is able to book off peak hours or dates we can be far more flexible with our minimum spend requirements. We always try our best to

work with each and every guest and party that walks in the door. We will work to find a solution to any budget and any timeslot we have available to guarantee the best experiences for all.

Do you have “room fees?”

We do not usually have any room fees, rather we have a minimum spend policy. With this arrangement you're only paying for items you receive as long as you reach the minimum quoted for your party. The only time a room fee would be applied is in the event your party fell short of the minimum spend and chose not to order anything more.

Do you offer gluten free (or other allergen) options on your set menus?

Yes! Although we try to set the expectation that even those options are gluten sensitive given the seriousness of Celiac and the fact that we are not a fully gluten free kitchen. Please let us know any dietary restrictions prior to menu selection and we will do our best to accommodate.

Do you offer Open Bar packages?

We do not structure open bars in an all you can drink format (Per person/hour), rather we charge based on consumption and will give alerts to the host upon request if they are nearing their budget. To the guests it appears as open bar but for accounting for the host and restaurant it works better.

Do you have audio and video capabilities in the Private Room?

The semi-private area has its own television with HDMI ports on the televisions. For any other A/V need (Screens, projectors, speakers, microphones) you would need to bring in from an outside source which we can acquire for you.

Can we decorate the space?

Depending on the nature of the event guests often inquire about decorations. We are open to outside decorations within reason and just ask that it not interfere with other guests that may be dining in our establishment. We typically try to avoid flashing lights, noise makers or massive balloon arrangements. But, never hesitate to ask and as always we will try to make it work!

Does the minimum spend include tax and gratuity?

All quoted minimums do NOT include tax and gratuity.